CSPA DB Webinar
December 20, 2011 – 2:30 PM - 4:00 PM EST

PURPOSE:

- Walk through the current dataflow and features

REPORTING SYSTEM OVERVIEW AND MODULES:

Terms – general concepts

- **Secure Access Washington (SAW)** – the security process required for all entities accessing a state hosted database
- **CSPA Personal Identification Number (PIN)** – this unique number is issued to the user when they register with the CSPA database. It is the value that is used to associate a data group to an accountable party. Any entity you share your PIN with, can associate data they enter to you.
- **Data Set** – the collection of data entered for association with an accountable party
- **Accountable Parties Group** – the collection of accountable parties (there can be one or many parties) associated with a data set.
- **Data Session** – the period of time when the user is logged into the CSPA database. Each time a user logs in a new data session is started, this session stops when they log out of the database. (Note: it is possible to create multiple data sets during one data session.)
- **Locked Data** – is data that can no longer be edited. Once a data set is 'submitted' the data in it is 'locked.'
- **Accountable Party** – the entity that will be held responsible for both the accuracy and timeliness of any submitted data associated with their PIN. This may or may not be the same party that entered/submitted the data.
- **Data Entry Party** – the entity that put the data into the system. It will be the same as the accountable party for those accountable parties doing their own data entry/submittal; or it could be a third party which enters/submits data on the behalf of others.
- **Blocked Party** – an entity which has your PIN that you have decided to 'block' from the ability to continue to use your PIN.
- **Confidential Business Information (CBI)** – information the agency has determined to be protected from public disclosure, based on Washington Laws and the agency's procedures. (the database supports the ability to request that a data group be CBI – but the agency has the authority to grant or deny this request.)

NOTE: the terms 'product category', 'component', 'chemical', 'function', 'concentration', 'PQL', have the same meaning established in the rule and the guidance documents.

Walk through current modules

- One time SAW Registration – required for all entities accessing any database hosted by the state

- One time CSPA Registration –required for all entities using the CSPA database, this is how entities are issued their PIN

- Reporting By Product – currently follows GS1 hierarchy(Segment, Family, Class, Brick) which limits lower level choices based on choices made the level above

- Additional Document Upload (will be tied to a component for a given product)

  - Currently supports PDF, and word

- Accountable Parties Group/Accountable Parties

  - For each group, unique values for each accountable party in the group can be set for both 'intended age' and CBI

Availability of reporting database for beta testing (April 2012)

Volunteers for beta testing

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