CSPA – workflow

The major steps for this system are as follows:

All Parties Register with SAW to gain access to the CSPA database 'service'.

All Parties Register with CSPA to provide contact information and to obtain a PIN.

Data Entry Party enters data – and associates it with accountable party, or parties.

Data Entry Party creates new Data Set

Data Entry Party enters data for the Data Set (note: one Data Set can contain data for multiple products)

Step one – add and enter data for the product
       Selects product segment from drop-down list
       Selects product family from drop-down list
       Selects product class from drop-down list
       Selects product brick from drop-down list

Step two – add and enter data for each component the product has
       Selects component
       Selects chemical
       Selects concentration range OR enters concentration value
       Selects function
       Repeats until done
       Save

Step three (optional) – attach a file to component record

If more than one product is in the Data Set, repeat steps as needed. When all products have been entered for the Data Set go to Step 4.

Step four – add and enter title for Accountable Parties Group

Step five – add individual Accountable Parties (with the use of their PIN) to the Accountable Parties Group created in step four.

Step six – associate Accountable Parties Group created in step four to the Data Set.

Step seven – review/edit data as needed

Step eight – submit Data Set/Accountable Parties Group

Repeat all the above for each of the Data Sets you want to submit during the Data Session.

Step nine – when you are done with the CSPA database close the browser window.